

**STATE OF IOWA
UNIFORM CONSUMER CREDIT CODE**

**Amt. _____ # _____
(For Department Use Only -
Do not write above this line)**

537.6201 Debt Collection Notification

Persons required to file **debt collection** notification and fees shall file notification with the administrator within thirty (30) days after commencing business in the state and thereafter, on or before January 31st of each year. The notification must state all of the following:

1. Name of Company.

2. Contact Person.

3. Phone #.

4. Name(s) under which business is transacted.

5. Address or principal office (May be outside Iowa).

6. Address of any offices from or at which debt collection is engaged in.

7. Name and address of Iowa registered agent upon whom service of process can be made.
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8. Name, address, phone number, and email address of a person to contact regarding complaints received by this office.
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Each person or firm who files a notification shall pay to the administrator an annual fee of \$10.00 Please make checks payable to: **IOWA CONSUMER CREDIT ADMINISTRATION FUND.**

PERSONS WHO FAIL TO PAY THE REQUIRED FEES IN FULL WITHIN THIRTY (30) DAYS AFTER DUE DATE WILL BE ASSESSED A \$25.00 LATE CHARGE [IOWA CODE § 537.6203(4)].

THE ADMINISTRATOR MAY BRING A CIVIL ACTION AGAINST A PERSON FOR FAILURE TO FILE NOTIFICATION OR TO PAY FEES UNDER THE ABOVE PROVISIONS [IOWA CODE SECTION 537.6113(3)]

Date: _____

Owner - Officer - Partner (PLEASE PRINT)

Signature

Title

RETURN NO LATER THAN JANUARY 31 TO:

**Iowa Uniform Consumer Credit Code
Consumer Protection Division
Hoover Building, Second Floor
1305 E. Walnut
Des Moines, IA 50319**